

**St Austell U3A Committee Meeting**  
**Thursday 3<sup>rd</sup> February 2022 12.30pm**  
**Venue: St Austell Arts Centre**

**AGENDA**

1. Apologies for Non-Attendance
2. Election of Chair for the Committee Meeting
3. Approve the Minutes of the Last Committee Meeting – JB & CS to Sign
4. Matters Outstanding from Previous Minutes
5. Financial Update – JS
6. Grant Available for a Jubilee Celebration in June - JB
7. Access to the Arts Centre whilst Jonathan A is on leave – JB/LD on behalf of CS
8. Setting up a Review of all Processes to ensure that they are Fit for Purpose Going Forward – CS
9. Update on how the Membership Renewal Process went – All
10. Retention of Membership Forms and Gift Aid Forms - JB
11. AGM – JB
12. PAT Testing – JB on behalf of CS
13. Update on how the Speaker Meeting went - All
14. Adult Social Care COMF Funding Application – MT
15. Acoustic Clouds – JB
16. Arts Centre Building Update – JB on Behalf of CS
17. Open Day March 2022 – JS
18. Groups Update – JB/MT
19. Group Leader's Meeting – MT
20. Keeping the Information on the Website Up to Date – JB/CC
21. COVID Update – JB
22. Any Other Business