

St Austell U3A Committee Meeting

Monday 5 September 2022 at 9am, Venue: St Austell Arts Centre

A G E N D A

- 1) Apologies for Non-Attendance
- 2) Election of Chair for the Committee Meeting **Discuss + Vote**
- 3) Approval of the Minutes of the Last Committee Meeting 25 July 2022 **Discuss + Vote**
- 4) Matters Outstanding from Minutes of meeting 25 July 2022 **Discuss**
- 5) Approval of the minutes 29 April 2022 **Discuss + Vote**
- 6) Email dated 16 August 2022 received from Richard Ash **Discuss + Vote**
- 7) Tregony Petanque Group Update **MT Discuss + Vote**
- 8) Ratification of minutes of the emergency meeting held 4 August 2022 **Discuss + Vote**
- 9) Financial report **CS**
- 10) Committee Approval of 2020/2021 Year End Accounts **CS Discuss + Vote**
- 11) Committee Approval of 2021/2022 Year End Accounts **CS Discuss + Vote**
- 12) Change to Constitution **CS Discuss + Vote**
- 13) Policy Reviews **LD Discuss + Vote** (email from JB to LD 16/08/22)
 - a) Accessibility Policy, b) Data Protection, c) Equality, Diversity and Inclusion, c) Privacy Policy, d) Safeguarding
- 14) Beacon Terms and Conditions **CC Discuss + Vote** (email from CC to LD 10/08/22)
- 15) Keys for office and store room held by U3A members **CS Discuss + Vote**
- 16) First Aid Advice **CF Discuss + Vote**
- 17) Filing cabinet **CS Discuss + Vote**
- 18) Updates on Support for U3A's Finance FAQ's **LD Info** (email from JB to LD 10/08/22)
- 19) U3A Latest Covid 19 Guidelines **LD Info** (email from JB to LD 10/08/22)
- 20) Charity Commission **MT/CS Info** (email from CS to all 19/08/22)
- 21) Trustee Code of Conduct Forms outstanding **LD Discuss**
- 20) Update on U3A Secretary vacancy **LD Info**
- 21) AGM update **LD Discuss**
- 22) AOB
- 23) Date of next meeting