

**St Austell U3A  
Committee Meeting  
Date and time Friday 8 February 2024 at 0930  
Venue: Chris Scott's house**

**AGENDA**

- 1) Welcome and Apologies for Non-Attendance
- 2) Matters Outstanding from Previous Minutes – 5 January 2024
- 3) Approval of Minutes of the Last Committee Meeting 5 January 2024
- 4) Treasurer's Report CS
- 5) End of year accounts verifier
- 6) Best Practice Document for Facilitating Groups ALL
- 7) Fast track for new members CT/JS
- 8) Memberships Renewals – how did we do? ALL
- 9) Changes at the Arts Centre ALL
- 10) AGE UK JH
- 11) Dates for future Committee meetings ALL
- 12) Dates for sorting the office and filing cabinets ALL
- 13) Any Other Business ALL