

**St Austell U3A
Committee Meeting
Date and time Monday 4 March 2024 at 3.30pm
Venue: Chris Scott's house**

AGENDA

- 1) Welcome and Apologies for Non-Attendance
- 2) Matters Outstanding from Previous Minutes – 5 January 2024
- 3) Approval of Minutes of the Last Committee Meeting 5 January 2024
- 4) Treasurer's Report CS
- 5) Update on request for Treasurer assistance
- 6) End of year accounts verifier
- 7) Update on Montenegro holiday RA/CS
- 8) Best Practice Document for Facilitating Groups ALL
- 9) Fast track for new members CT/JS
- 10) Memberships Renewals – how did we do? ALL
- 11) Changes at the Arts Centre ALL
- 12) Dates for future Committee meetings ALL
- 13) Dates for sorting the office and filing cabinets ALL
- 14) Any Other Business ALL